You are not required to use this form to request a reimbursement. This form encompasses standard reimbursement requests, as well as requests for Compound Claims. If your drug is not a compound some of the requested fields may not be applicable. Please fill out as much information as you have available. Any blank fields we will attempt to obtain directly from your pharmacy.

Please indicate the reason for your reimbursement request.

- ☐ I did not have my member ID card at the time of purchase.
- ☐ I was charged for medication(s) received during an urgent care/emergency visit.
- ☐ I was administered a Medicare Part D covered vaccine in my doctor's office.
- ☐ Primary coverage is with another insurance carrier. (Coordination of Benefits)
- ☐ Other: _____

Part 1: Member Information

1. Complete ALL information. Your ID Number can be located on the front of your member ID card.
2. Submit Prescription Drug claims within the 12 month filing period specified in your Evidence of Coverage. For questions about the filing period, please review your Evidence of Coverage or call SOLIS Health Plans Customer Services at (844) 447-6547 (TTY: 711). Hours of operations: Seven (7) days a week, from 8 a.m. to 8 p.m. seven days a week from Oct. 1 – March 31 8 a.m. to 8 p.m. Monday-Friday from April 1 - Sept. 30.
3. Requests for reimbursement may be made by the member; the member's prescribing physician or provider, or the member's representative. If someone other than the member is requesting this reimbursement, please include a completed Appointment of Representative form with your request.
4. Please submit a separate form for each patient for which you purchased medications.

First Name	Last Name	MI
Telephone Number ( )	Date of Birth	Gender (Circle One) Male Female
ID Number		
Mailing Address		
City	State	ZIP Code
Member Signature		Date Signed

Part 2: Pharmacy Information

1. Complete ALL information.
2. Please submit a separate form for each pharmacy from which you purchased medications.

Name		
Street Address		
City	State	ZIP Code
Pharmacy/or Provider of Service National Provider Number (NA if not available)		Telephone Number ( )

For Reimbursement of Compound Drug Preparation, see the table below.
Please indicate the time spent preparing the compound drug in the Receipt Information on page 2.

Time	Reimbursement
1 – 4 minutes	$15.00
5 – 14 minutes	$25.00
15 – 29 minutes	$35.00
30 -59 minutes	$50.00
60+ minutes	$75.00

Part 3: Receipt Information

1. Include Proof of Payment with the original pharmacy receipt(s) or pharmacy printout(s). Cash Register Receipt(s) without pharmacy detail will not be accepted. Tape all receipt(s) to the bottom of this page. Please DO NOT staple.
    a. Compound medications must have at least 2 ingredients, and at least 1 ingredient must meet the definition of a Part D drug.
    b. All active ingredients must be covered as part of your formulary and all script information must be submitted. If the ingredient is not part of your formulary then an exception request may be submitted.
2. Please provide the explanation of benefits (EOB) or denial letter from the primary insurance carrier if you have primary coverage with another insurance carrier.
3. Receipts will not be returned, remember to keep a copy of the completed claim form and receipt(s) for your records.

Part 4: Drug Information: *This information should be listed in your original pharmacy receipt, pharmacy printout, or Medical Invoice. If the receipt or invoice is missing any of this information, please ask your pharmacist/or Medical Provider to help fill in the missing details. If you are unable to obtain the information we will attempt to contact your pharmacy, however it may result in a delay of processing your claim.*

Date Rx Filled	Diagnosis Code and Description	Medication Name
Rx Number	Final Form of Compound (cream, patches, suppository, suspension, etc.)	
National Drug Code	Quantity	
Day Supply	Total Volume (grams, ml, each, etc.)	
Prescribing Physician First/Last Name		Prescribing Physician NPI
Original Cost of Rx	Amount Primary Insurance Paid on Rx	Member Paid Amount

Compound Ingredients

	Ingredient Name	Ingredient NDC	Metric Decimal Quantity	AWP/WAC
1				
2				
3				
4				

Reimburse (Circle One)	
Pharmacy	Member

Total Ingredient Cost	
Preparation Time	
Member Copay	

Mail this form along with receipts to:
SOLIS Health Plans Manual Claims
PO Box 1039
Appleton, WI 54912-1039

Or Fax this form along with receipt to:

Toll Free (855) 668-8550

ATENCION: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística.
Llame al 1-844-447-6547 (TTY: 711).

SOLIS Health Plans is a Federally Qualified Medicare Contracting Prescription Drug Plan. Enrollment in SOLIS Health Plans Prescription Drug Plan depends on contract renewal.